Many of the tasks below can be completed in class at school. Some may be easier to do at home. You need not tick all the boxes; we have marked the essential items with an asterisk. You may also have ideas not on this list.

- **Tablecloth** - This may be plain or it may relate in some way to the Notable’s life: flag colours, perhaps, or symbols pinned or stuck on an old sheet. A display looks polished and attractive with a tablecloth and a little bare without it.

- **Poster** - A summary of the main details of the Notable’s life. This will be handed in and graded. Suggestions on how to set this out will be provided in class.

- **Name of Notable in large letters**

- **Name of student/s and their form group in large letters**

- **Question box** - The students choose ten questions that they feel confident they can answer about their Notable. Each question is written on a slip of paper or card and then put into a box to be drawn out by people visiting the display. Broad, open questions are more interesting than simple dates and facts.

- **Personality box** - This may contain symbolic items representing the Notable’s life. The box helps to fill the table and is also enjoyable for the students to create. An old shoe box is just right for this. Ideas for items that could go in this box will be discussed in class.

- **Costume** - Keep this as simple and low-cost as possible. Use old clothes and borrow from friends.

- **Quotations** - Printed out large, these can be both appealing and informative. They might be words uttered by the Notable person in a speech, or a quotation from a book written by the Notable, or words that someone else has employed to describe him/her.

- **Timeline of Notable’s life**

- **Food** - This may relate to the Notable’s life or country of origin.

- **Pictures of the Notable person** - Your teacher can help with printing these if desired.

- **Model** - A simple version of something the Notable invented, discovered or developed, if appropriate. Anything that is 3D makes students’ displays look fuller.

- **PowerPoint display**

- **Activities** - These could include quizzes, word searches, colouring competitions, or hands-on experiences. You need something that your visitors can pick up and touch, manipulate, fill in, answer or evaluate. My favourite ever was a student who, in his role as Michelangelo, invited his visitors to chisel away at a piece of marble. Nobody could resist. Nobody could do it like Michelangelo!

- **Giveaways** - Something small that represents the Notable in some way. One group of students, for instance, gave out Shakespeare sonnets. One student created a little black figure and a little white figure holding hands, to symbolise the ideas of Martin Luther King.